



# Scouts Canada SHINING WATERS COUNCIL



## SCOUTS CANADA SHINING WATERS COUNCIL SERVICE TEAM MEETING

At St George's Anglican Church Hall, Barrie

Saturday September 21<sup>st</sup>, 2019

10 AM – 3:00 PM

### Attendees:

Allan Bray (DCC Program)  
Chris Burke (GSS)  
Allan Chan (GSS)  
Kit Cheng (CC)  
Len Cox (DAC Growth & Development SSA)  
Rob Finlayson (DCC Recognition)  
Daisy Gao SRM  
Jason Gingrich (CYC)  
Scott Gingrich (GSS)  
Judy Hall (DAC Scout Popcorn WPA)  
Glenn Healey (DAC Senior Sections SPA)  
Chuck Heron (Registrar NLA)  
Jackson Kwok (GSS)  
Daniel Lei (GSS)  
Bob Martinell (Secy)  
Wayne Morrison (DCC Operations)  
Greg Peach (GSS)  
Suzanne St-Jean (DCC Scout Popcorn)  
Rosalind So (DAC Safe Scouting YHW)  
Elwick Tang (DCC Learning & Development)  
Hans Uhr (DCC Safe Scouting)  
Purvan Wai (GSS)  
Fran Walker (DAC Recognition NLA)  
William Wong (DAC Onboarding YHW)  
Peck Yap (DCC Recognition)

**Regrets:** Craig Carr (Camp Wildman) / Jim Finnigin

**PLAN:**

**Call to Order, Introductions & Icebreaker...CK3**

Kit C, Jason G and Kit C welcomed everyone to the meeting and everyone introduced themselves and who they represented. Kit welcomed Daisy Gao to her new SRM position then presented the agenda.

**Approval of Previous Minutes (May 11, 2019)/Matters Arising...Bob M**

Moved: Bob M; second: Glenn H. Bob M advised there were several issues outstanding for the CK3 from the last meeting. No further discussion. Approved [Secretarial Note: In fact there were no issues outstanding].

**Safety Minute...Hans U**

A Risk Assessment form was issued reminding everyone that we should be doing risk assessments continuously even if informal ones. As an opening activity, let's make it safe [See "DCC Safety Moment September 2019"]. Feedback from everyone is always welcome, requested and anticipated.

**Council Updates...Kit C**

Team Structure

- A "needs-based" support model is the way forward.
- The "Group Health Navigator" is a self-evaluation working with the GC and GSS.
- The "CP Navigator" is also a self-evaluation of section health.
- The new Service Team Structure divides Scout Groups into categories for servicing/support: Tier 1, 2, 3 or 4 with specific types of support needed. The tiers are merely a means to ensure all Groups get required support to remain healthy and hopefully to grow.
- A model to address conflict resolution is required as part of the needs analysis.  
**Action: CK3.**
- Although day-to-day servicing/support should improve where the need is greatest, concerns were voiced over the inequity in how Scouters are recognized; ie, some Scouters are very diligent in recognizing those around them while other equally or better deserving Scouters elsewhere go unrecognized. Situations as above should be identified and communicated as they arise.

- There are 90 Groups in SWC.
- GYC model no longer applies. Senior youth representatives invited to Group Committee Meetings.
- Use of CP Navigator in Program Quality Assessments (PQA) is a possibility but it should not be the sole factor/contribution to the PQA.

### Membership Growth

- Our aim is to sustain our current Groups but to sustain growth.
- The standards for growth were identified [See slide pack].
- SWC is currently up by 4% in registrations over last year at this same time.
- SWC is 2<sup>nd</sup> across the 20 Councils @ 64%.
- SWC is 1<sup>st</sup> in growth @13.7% as many Councils are less than Scouting Year 2018-19.
- "Join Scouting" project implemented nationally Aug 23 in which waitlisted youth were offered a spot in a Group and had 48 hours to reply. Of 497 e-mails sent to SWC parents, 40 new youth registrants within 4 days (8.1% uptake). However, there were issues such as youth joining already full sections (addressed in Kit Cheng's e-mail Sept 26 to GCs, GAs and Registrars "Join Scouting Fixes")

**Lunch Break** – Thanks to the Wendat Gilwell Club and specifically, Judi (and Fred) C, Viv F and Jim O.

### **DO:**

### **Functional Team Breakouts...Kit C**

The seven functional teams met and discussed these themes (and provided an overview of their discussions after lunch):

- Working relationships and collaboration going forward.
- Supporting Group Health and Growth (from the functional team's perspective)

### Group Support...Kit C

- The "vision" of the new Group Support model is not well understood; need to remove uncertainties as many are expressing their own impressions. A communiqué and feedback is required. **Action: CK3.** [Secretarial Note: "SWC Next Step Communication Draft" issued Oct 10 for Council Leadership Team review]

- Initiate a monthly conference call to GSS. **Action: CK3.**

#### Learning & Development...Elwick T

- Info will be passed through GSS
- L&D team is divided; eg, Special Events, Workshops (such as safety skills), CP [WBI and WBII models – want more experienced Scouters (“trainers”) to assist], and Skills (to share outdoor skills experience)

#### Program...Allan B

- Opined what program can do in line with ongoing group support changes.
- Still need Areas to manage/facilitate programs; eg, camps, Kub Kars, Scoutrucks.
- Do what we can to give opportunities to participate.

#### Operations...Wayne M

- Council Newsletter is continuing . . . contributions to be small articles with links.
- Council will have a new internet/web site (details to come).
- Scoutstracker licences – those current can be renewed but new entities need to be ordered (Wayne issued e-mail reminder/status Sept 27 “Council ScoutsTracker deadline to renew October 4”).
- Area calendars events will be merged into the Council calendar if the event initiator/sponsor decides to do so.
- Scoutstracker training is required; likely by conference call or webonair. Details to come.
- E-mail distribution to the Areas uses addresses identified in myscouts.
- New volunteer Scouter vacancies in Scouts Canada announced:  
<https://www.scouts.ca/volunteer/volunteer-opportunities.html>

#### Recognition...Rob F/Pek Y

- Further exploring integration of the group support changes and how to support GCs while engaging GSS and DCC teams.
- Looking at forming action groups to ensure recognition while retaining and drawing in other Scouters.

Scout Popcorn...Suzanne S. Order sheets and materials were distributed to Area representatives over lunch.

## Safety...Hans U

- Some uncertainty without national Scouting Safety policy.
- Communications are improving with a new web page.
- Safety Team are there to help educate
- GSS need to be "ambassadors" to collect safety info and deliver feedback.
- DCC Safety commits to ensuring GCs/GSSs receive all information including standards.
- Must be discreet to ensure privacy of members and volunteers.
- Safety (awareness/risks/analysis) requires involvement in Council learning/development courses, ScoutCons and workshops.
- Can assist GCs but need to know what the needs are.
- Wonderful if every Scouter did/does risk assessments in all they do.
- "Safety Moments" issued monthly should be more Council-specific; therefore, need feedback from everyone.
- Safety Team can help GCs (and their Groups) understand safety concepts to ensure parents are confident that "your child is safe with us".

## **General Sharing and Discussions...**

### Join Scouts (myscouts)...Kit C

- "Join Scouting" initiative bypassed the section caps on youth registrations. [addressed in Kit Cheng's e-mail Sept 26 to GCs, GAs and Registrars "Join Scouting Fixes"]
- For those Groups attempting to give priority registration to youth who have parents volunteering as Scouters, GCs/Registrars to contact Council Registrar: [alisa.vilgan@scouts.ca](mailto:alisa.vilgan@scouts.ca) .

### Mission Zero...Kit C

- A YHW initiative.
- Attempting to solve registration for 300-500 youth waitlisted.
- Affected GCs of long waitlists invited to forum to discuss ideas/solutions
- Intention to facilitate youth to new sections by recognizing efforts monetarily

### SPA Venturers...Scott G

- Apparent lack of viable program and not retaining youth in five different Groups (primarily in north end Barrie)
- Fact finding indicates a complex file

- Need strong cohesive leadership team with experience in CP
- Need to strengthen Scouter facilitation skills

### Events...Jason G

- What do we want to see? Who can run events? Where are the Area linkage opportunities?
- By continuous new Scouter flow.
- Areas know best their events and how to conduct them – opportunity for external participation.
- Some Areas still have committees/teams
- Who is responsible for doing events; eg, Kub Kars. Who reviews and approves events?
- Agreed Area and Council Rallies remain; Howler and White Tail Camps; Senior Scouts and Venturers camp (SPA-last week Oct)
- Acknowledged 4<sup>th</sup> year Scouts are encountering challenges when entering Grade 9 when they would be Venturers previously.
- **Action: All.** Please send your thoughts/comments to DCC Program through DACs Program (YHW: Elwick Tang; WPA: Diana McDonald; others: your AC)

### New David Huestis Learning Centre...Elwick T

- Launch date was Sept 16, delayed to Sept 30.
- Available on SMART phones.
- Fits the new Scouter Development Model for WB Part 1
- No fee except for RIS (RESPECT training)
- GCs will be able to see progress.

### ScoutCon 2020...Elwick T

- Mar 28, 2020, 8 AM – 5 PM @ Bradford District High School, 70 Professor Day Drive
- Costs: TBD
- Expo style – come and go for info
- A number of entities from within Scouts Canada and outside agencies have been contacted to be represented eg, SC YLT, Popcorn, ScoutSafe, Scoutrees, STEM, Scoutstracker, Leave No Trace, Yellow Fish Pond, Adopt a Stream, World Scouting (WOSM) activities, Kevin Callan Happy Camper, Canadian Outdoor Equipment, etc.
- Just a need the team to organize it (Jason to assist SC YLT). . . **Action: All.**

## Scouter Development Workshop (aka: WB Part I CP)...Elwick T

- Nov 22-24, 2019 at Woodland Trails
- Early Bird registration \$60 deadline extended to Oct 6 (normally \$80)

## TD1 – Trainer Development Workshop...Elwick T

- Apr 17-19, 2020 Leatham Centre @ Woodland Trails
- “Train the trainer”
- By invitation only
- Please refer names directly to Elwick T: [elwick.tang@scouts.ca](mailto:elwick.tang@scouts.ca)

## WB Part 2 Outdoor Skills...Elwick T

- May 22-24, 2020 @ Blue Springs Scout Reserve near Acton (Station Hotel cabin)
- Covers most outdoor skills/elements in Modules 1-4
- Elwick can provide instructional materials to anyone conducting a workshop

Woggle, Beads and Gilwell Neckerchief...Elwick T. GCs to communicate requirements to the Scout Shop.

Kandersteg International Scout Centre (KISC) - World Centre of the World Organisation of the Scout Movement (WOSM)...Hans U. If anyone requires information on the upcoming Canadian visit to KISC in 2020, please contact our KISC Ambassador: [uhr.hans@gmail.com](mailto:uhr.hans@gmail.com) .

## **REVIEW**

### **Parking Lot...CK3**

**General.** Participants asked to provide any presentation materials electronically to the Secretary for Wed, Sept 25. **Action: All.**

### **Adjournment...CK3**

The meeting ended at 2:30 PM.

**Next Council Service Team meeting (including all DCCs (and ACCS), AK3s and DACs): Saturday, November 23, 10 AM – 3 PM, at St, George’s Anglican Church, 9 Granville St, Barrie, ON L4N 3K1 . . . [this location is to be confirmed]**