



Scouts Canada SHINING WATERS COUNCIL



COUNCIL SERVICE TEAM MEETING
Hosted via Zoom Videoconferencing
by Kit Cheng, Nicole Donadio and Jason Gingrich (CK3)
Saturday October 17, 9:30 AM – 12 Noon

Number of Attendees: 73 participants, 49 Scout Groups represented.

Attendees: Anna Wong (333rd Markham), Annie Yuen (1st Unionville), Ashley Charriere (1st Alliston), Bonny-Lynn McMullen (1st Alcona), Brenda Meades (1st Barrie Foresters), Bryant Fung (7th Markham), Carmen Wu (8th Markham), Cassandra Ip (1st Hong Kong Canadian), Cathy Snell (1st Burks Falls), Charmaine Crawford (2nd Washago), Christine Rosenthal (2nd Markham), Chuck Heron (SWC), Clement Cheng (38th Richmond Hill), Consuela St. John (Program PSM), Daisy Gao (SWC), Daniel Lei (SWC), Dena Rogers (SWC / 2nd Keswick), Desmond Wong (Program), Doug Donald (1st Penetanguishene), Elizabeth ANNE Heath-Neuman (1st Ballantrae), Elwick Tang (SWC / 5th Unionville), Ersin Kutluoglu (8th Richmond Hill), Frances Walker (Recognition), Glenn Healey (Program), Glenn Skitch (1st Stouffville), Gregory Peach (SWC / 10th Barrie), Hans Uhr (SWC), Helen Carnie (2nd Markham), Helen Tam (2nd Unionville), Jackson Kwok (SWC / 6th Richmond Hill), James Bray (SWC / 14th Barrie), James Finnigan (Recognition / 1st Lucknow), Jason Gingrich (SWC), Jennifer Theunissen (2nd Wasaga Beach), John Chin (1st Markham York Region MedVents), John Hotta (4th Markham), Joseph Wettlaufer (1st Mount Forest), Judy Hall (2nd Huntsville), Katherine Faulkner (4th Midland), Kirsten Heard (1st York Regional Police), Kit Cheng (SWC), Kristy Carthew (SWC), Len Cox (1st Owen Sound), Leslie Hunt (1st Shelburne), Leslie Selby (5th Richmond Hill), Lise-Cendrine Westerhoek (1st Northridge Salvation Army), Liz McIsaac (3rd Bracebridge), Manon Rodrigues (1st Bradford), Nicole Donadio (SWC), Nicole Labelle (3rd Collingwood), Peck Yap (SWC / 8th Markham), Purvin Wai (SWC / 8th Oak Ridges), Richard Billings (4th Barrie), Rob Duncan (1st Orillia), Robert Finlayson (SWC), Robert Kennedy (2nd Aurora), Robert Martinell (SWC), Robert Pearson (Newmarket Scouting), Rosalind So (Safety), Ross Haagsma (5th Aurora), Ruth Teal-Milligan (1st Sutton West), Samil Chagpar (392nd Thornhill Muslim), Shawn Forth (Communication), Sheri Rilett (1st Richmond Hill), Suzanne St.-Jean (SWC), Teresa Yeung (5th Unionville), Tom Smith (Communication), Vic Metcalfe (SWC), Vivian Lin (5th Unionville), Wayne Morrison (SWC), William Keill (5th Hanover), William Sung (3rd Unionville), Yvonne Mok (23rd Markham),

Absent: 100th Markham, 10th Richmond Hill, 1192nd Markham, 133rd Milliken, 1st Bracebridge, 1st Chesley, 1st Coldwater, 1st Creemore, 1st Elmvale, 1st Everett, 1st Flesherton, 1st Gravenhurst, 1st Maple, 1st Mapleview, 1st Mildmay, 1st Mount Albert, 1st Nottawa, 1st Painswick, 1st Palmerston, 1st Port Elgin, 1st Sauble Valley, 1st Simcoe County MedVents, 1st Simcoe Phoenix, 1st Thornhill, 1st Tottenham, 1st Woodbridge, 1st York Region MedVents (Newmarket), 22nd Markham, 2nd Listowel, 3rd Aurora, 3rd Orangeville, 3rd Parry Sound, 4th Orangeville, 7th Milliken Mills, 7th Thornhill, 8th Barrie

Regrets: Rick Lamon (1st Chesley), Ernest Lo (133rd Milliken), Dan Belair (1st Palmerston)

PLAN:

Call to Order...CK3

As participants joined the meeting, Kit C. welcomed everyone and reviewed the [agenda](#).

Kit noted that all the meeting materials and pertinent reading materials are located at: [Shining Waters: Council Meetings October 17, 2020](#) [**Secretarial Note:** on the new Council website: <https://www.scouts.ca/SWC> and go to "Group Health" choose 'Explore' then towards the lower page, choose "Council Meetings" and 'Meeting Notes'].

Kit explained how the videoconference would proceed primarily using the slide deck here: [SWC CST Meeting Council Key 3 Updates - 202010](#) .

Minutes Approval (August 15, 2020) & Action Items Reviewed...Bob M

Three points remained from August 15 (the minutes deemed approved by consensus as updated below):

- **DO: Breakout Session Recap**
 - Room 4 (Allan, Daniel, Jackson, Purvin): . . .
 - York school boards charging \$45/session as cleaning fee. **Action:** **Nicole will check if SC can address. Response (Nicole D):** National is aware. At this moment in time there is no decision or policy; we will need to continue to "wait and see".
- **REVIEW: Parking Lot**
 - Annual Winter Camp Owen Sound (Len C) – As this is an international camp, should planning continue for late January 2021? Answer: Not enough information to cancel at this stage. Bookings can be taken. Properties Committee meets with CK3 August 26. **Action: CK3 will update thereafter. Response (Len C):** From Len Cox by e-mail Oct 17 to Bob M:

“Our winter camp committee has had virtual contact and has decided it is too risky this year to try and put on the winter camp (with daily changes in restrictions etc.) we have in January this coming year.” Chuck H has annotated the SWC January 2021 calendar entry as “cancelled”.

- Use of SC properties (Katherine F) – Wishes access to Camp Wildman as it is close proximity to her Group for outside meetings. Although previously closed, use of Camp Goodyear was also requested as it is near Orangeville.
Action: Nicole D will bring up August 26 with Properties Committee.
Response (Nicole D): The only SC camp properties currently open (for day or evening use only) are identified here (all others remain closed until further notice): [Camps: Overview](#) .
- Duke of Edinburgh (Gloria L) – Jason G confirmed that there is now a partnership between SC and the Duke of Edinburgh program. SC apparently is looking at subsidizing part of individual fees. It should be easier for youth to enter the program. This was announced in the “Welcome Back to Scouting” email to everyone from Scouts Canada on August 13. Scouter Logan of Chinook Council is the contact. **Action: Elwick T to update.** **Response** (Elwick T): Elwick added that registering for the program by Scouting youth 14-25 years including youth Scouters remains free of charge, see: [Youth Leadership: Duke of Edinburgh's International Award](#)

General Updates...Kit C [See Slide Presentation: [SWC CST Meeting Council Key 3 Updates - 202010](#)]

- Current State – October 2020 ... Kit C [Slides 4-6]
 - A great amount of uncertainty still exists during the pandemic
 - In “myscouts”, it was noted that “not renewed” for volunteers and youth is not accurate
 - There is a great number of youth using the “free trial” in Beavers and Cubs primarily due to their relative “newness” to the Scouting programme
 - Volunteer role status was shown (“active”, “pending”, “not renewed”) [not shown]
 - New registration dates and fees noted plus new refund policy extended to Jan 31, 2021
 - Q and A:
 - Kit’s Oct 16, 1:15 PM e-mail to York region based GCs and to the Council Leadership Team addressing that region’s modified State 2 status discussed – no additional Scouts Canada restrictions were added. Any questions/concerns to your local GSS/RM

- It is important to allow GCs to get comfortable in the current environment with proper precautions (distancing, masks, etc) and work with their respective GSS/RM
- Groups should ask:
 - “Are they allowed” to do the activity (according to government and Scouting direction)?
 - If yes, “do they want to do it?”
 - See [Decision Guide - In-Person Activities](#)
- CK3 will update all GCs on any changes
- Challenges with registering:
 - If in doubt check with GSS/RM. If a change needs to be made to a youth’s registration (eg, he/she has come back “early”), advise Helpdesk by e-mail to make the change – takes about a week.
 - Youth “renewed automatically”? SC stated in May that all registered youth were automatically renewed until December 31, 2020 vice August 31, 2020. Over the summer SC communicated that all youth needed to identify whether they wished to return in September 2020 or wait until January 2021. **From Nicole D: Groups/Sections must take action (now – by e-mail to the Helpdesk) to ensure their youth are “active” (ie, registered) in myscouts if they are currently participating in virtual or in-person Scouting activities to be properly covered by SC insurance.**
- Pandemic Standard: Reminder About Incident Reporting Procedure ... Nicole D [Slide 7]
 - Scouter-in-charge of the Section must be informed of any Covid-related incident and must take necessary communications to the public health authority and use the SC Incident reporting Procedure.
 - Public health authority should advise whether parents, youth or other Scouters are to be advised
- Safety Moment ... Hans Uhr [See Slide Presentation [Encountering Undesirable Behaviour and COVID 19](#)]
 - If you need any specific information about safety beyond what is provided or any safety requirements you may have (especially if you wish them addressed at meetings), contact Hans: uhr.hans@gmail.com
 - See latest safety information here: <https://www.scouts.ca/safety/overview.html> and latest on Covid: <https://www.scouts.ca/news-and-events/overview.html>
 - Outlined the current stressors amongst families including a report about rude comments made at a recent section meeting and how best to deal with a

situation primarily by disengaging. Documentation about tips on how to deal with similar situations is available from Hans

- [Program Support Update](#) ... Consuela St. John [See Slide Presentation [Program Update – PAB portal, Knowvember and more](#)]

PLEASE PASS TO YOUR SECTIONS . . .

- [Personal Achievement Badge portal](#) (Slide 2). Recommended for everyone including Scouters and parents. See: [Canadian Path: Personal Achievement Badges](#)
 - ["Scouts for Sustainability"](#) and ["Sustainable Development Goals"](#) (Slide 3). SC will provide new resources to allow youth and Scouters to feel confident implementing the Sustainable Development Goals (SDGs) initiative as part of their program. Existing resources, such as Trail Cards, will be updated to incorporate the SDGs. In 2021, members can also expect increasing content on the Scouts for Sustainability webpage, as well as SDG kits. See: [Scouts for Sustainability: Overview](#)
 - ["Virtual Resources"](#) (Slide 4). A number of virtual resources are available.
 - ["Great Canadian Adventures"](#) (Slide 5). New adventures based on updated Trail Cards should be available January 2021.
 - [Knowvember ScoutCon November 2020](#) (Slide 6). Ten sessions will be available online through webinars, etc. Registration required through the David Huestis Learning Centre. Details coming soon.
 - [Program Support Team – Membership](#) (Slide 7). Interested? Contact Consuela: consuela.stjohn@scouts.ca .
- [Breakout Session](#) (60 minutes) led by Relationship Manager (GSS/SRM) ... Kit C
 - Possible topics:
 - Morale & Engagement (M&E): What are some strategies for engaging Scouters right now, especially those who are not planning to return until January?
 - Outdoor program: What has been working, what hasn't? Sharing and discussion.
 - Virtual meetings: best practices, where to find resources.
 - How can we be more inclusive?
 - Any other topics

DO:

Breakout Session Recap...Kit C

- Vic M & Team:
 - M&E: There a number of Groups with sections doing either virtual and/or in-person meetings
 - Outdoors: Some would like to use backyards as a way ahead but need clarity on liability. Discussion ensued as to what insurance is required. Owners need to contact their personal insurers. Some have encountered requirement to buy \$5M insurance liability to use a backyard while other policy holders find their insurance forbid it. **Action (Nicole D): An update will be issued specifically what SC requires.**
 - Virtual: Many good ideas discussed despite challenges in using online platforms. One Troop using virtual meetings to plan camps. Challenges of how to present awards discussed.
 - Inclusivity: NOLB – given the economic downturn, many families were not fully aware of NOLB as it merely a button on the myscouts during registration. Les S proposed SC include a notification to parents before moving to the registration form so parents understand better whether they are eligible. **Action (Nicole D): To be investigated and an update posted on the Council website.**

Note: Remainder of Breakout Room spokespersons limited themselves to anything different discussed . . .

- Daisy G & Team:
 - M&E: Many Scouters waiting until January to become active. GCs are respecting this decision and not pushing anyone to do more than they can manage, keeping all their Scouters informed of developments including those inactive.
 - Outdoors: There are a few Groups; some Scouters are uncomfortable with in-person meetings
 - Inclusivity: Would SC consider extending registration in certain high risk Covid areas instead of paying \$230 for no programme? CK3 indicated "no" (for now, but everyone understands the issue). Kit reminded everyone to provide feedback anytime to the CK3 (kit.cheng@scouts.ca, nicole.donadio@scouts.ca or jason.gingrich@scouts.ca)
 - Annual Group/Financial Reports (due November 30): Nothing has been recently advertised to remind everyone. **Action (Nicole D): Will issue a reminder to all Groups**

- Daisy will be providing some IT feedback
- Greg P and Team:
 - M&E: Groups reported that Scouters' level of comfort in programming crossed the full spectrum. Are Group charter stickers still issued? Some Groups are asking. **Action (Nicole D): Will confirm to all Groups**
 - Inclusivity: Reminder to all about JOTI-JOTA weekend Oct 17-18 – a good way to challenge young minds and learn about other the similarities and differences around the world during the Covid pandemic. Jason G reinforced this idea beyond just JOTI-JOTA; with online capabilities, youth can reach out (and share) around the world for ideas and resources; many youth are “in the same boat” so good for mental health; developing ideas for fundraising (such as through gift cards), food drives, shoreline clean-up and developing ideas to commemorate Remembrance Day (see [Veterans Affairs Canada: Veterans' Week](#))
- Kristy C and Team:
 - M&E: Many Scouters and parents find themselves uncertain territory. Many are using online resources to achieve some form of programme. Many Groups are scaling back from potential in-person activities to virtual ones. There is a sense of overwhelming Scouting information being issued/passed from all levels which is essentially “turning off” both Scouters and parents.
 - Kit reminded everyone of the “Raising Resilient Children Webinar” Sunday, October 18 for Scouters and parents

REVIEW

Parking Lot...CK3

- Council Website (Kit C) – Everyone is encouraged to promote the new website for all the latest Council information: <https://www.scouts.ca/SWC> . Kit also noted under “Our Thanks” on the main page of the Council site choosing ‘Celebrate’, takes you to [Recognition: Overview \(Spotlight on our Heroes\)](#) and [Top Section Awards \(Celebrate Achievements\)](#). Groups may add the names of those who achieved Top Section Awards anytime by entering it on the youth’s myscouts file which would automatically update the list at the link. Same for volunteers under [Outstanding Services \(Celebrate Volunteerism\)](#).
- Council Facebook Discussion Group (Kit C) – Everyone is encouraged to use the Council Facebook page as a platform for discussion. It is a private discussion group so, those wishing to use it must go to the page and apply for admission: <https://www.facebook.com/groups/shiningwaters>

- Apple Day Crests (Elwick T) – Apples Day crests are now available for ordering online through the Scout Shop.
- Group Registration – Setting Fees (Chuck H) – It was noted that 36 Scout Groups within the Council had still not set their value for Group fees. Most are showing “0” automatically but each Group Registrar must go into “Fees” and actually insert “0.00” (or whatever the Group decides to add at Group level) as the myscouts system will not allow anyone to be registered (this month) until this action occurs. **Action (Chuck H/Bob M): The 36 Scout Groups will be sent a reminder**

Adjournment...CK3 . . . Due to the hour (11:51 AM), there being no further points, the formal portion of the meeting was adjourned. Jason, Kit and Nicole thanked everyone for participating and their continued efforts to support the youth in Scouting. Anyone wishing to remain online were welcome to discuss any issues. Except for several informal discussions, the meeting ended.

Next Council Service Team meeting – none officially scheduled but tentatively likely Saturday, January 16 via Zoom videoconferencing (if not before).

Weblinks

- Council Website: <https://www.scouts.ca/SWC>
- Council Facebook Discussion Forum: <https://www.facebook.com/groups/shiningwaters/>
- Police Record Checks for Shining Waters Council Info Sheet for COVID-19: https://www.scouts.ca/assets/uploads/councils/shiningwaters/council_meetings/2020-06-13/Police%20Record%20Checks%20for%20Shining%20Waters%20Council%20during%20COVID-19.pdf
- Pre-reading materials for this meeting: <https://www.scouts.ca/councils/central/shining-waters/council-meetings.html>